

PTA Meeting Minutes

Attendees:

School Representatives: **Mr Hart & towards end Ms Shapley**

Chair: **Charlotte Matthias**

Vice Chair: **Voted In
Eileen Wong**

Secretary: **Voted In
Melanie Dixon**

Secretary: **Voted In
Charlotte Perkins**

Others: Kathy Needs, Lara-Susan James, Cerys Lockett

Not Attending Apologies:

Minutes Taken By: **Melanie Dixon**

1. EGM:

- Candidates:
 - Melanie Dixon/Charlotte Perkins for joint Secretary
 - Eileen Wong for Vice Chair
- Votes For Vice Chair:
 - Total In Favour of: **6**
 - Total Against: **0**
- Votes For Secretary
 - Total In Favour of: **6**
 - Total Against: **0**
- Result:
 - Vice Chair: **Eileen Wong**
 - Joint Secretary: **Melanie Dixon & Charlotte Perkins**

2. Valentines Disco

- This will take place on Tuesday 14th February
- School providing disco during school in the afternoon and 1 hour after school (seniors only). Contributions of £2 will be requested.
- This will coincide with a Non School Uniform Day, Voluntary contributions are welcome.
- School to provide own music unless anyone knows of a DJ willing to come in for no fee: all funds raised will be going towards School Mini Bus which will be invaluable to the school.
- PTA will be supporting the even by selling refreshments. Glow Sticks maybe available to purchase during Disco price to be finalised at next meeting.
- Monthly Cake Sale - organised by teachers to raise funds will also be on sale on this day, prices vary. PTA will provide hot water urn.
- **Action Points:**
 - Kathy and Melanie volunteered to look after refreshment stall.
 - We need another 4 volunteers to assist - Requests to be made in January.
 - Spice Credits details to be confirmed.
 - Charlotte Matthias to purchase non locking hot water urn for this and other occasions.

3. Easter Raffle

- Easter egg donation letters provided to members to sought donations from supermarkets.
- Eater Egg hunt during school hours on Friday 7th April
- PTA to provide eggs for infants easter egg hunt and 4 non dairy hunt prizes £30 approx.
- **Action Points**
 - Volunteers required to sell raffle tickets - Spice Credits TBC
 - Charlotte Matthias to purchase non-dairy prizes

4. Planning for the year

- PTA members raised potential fundraising ideas and discussed when these should be planned for the next 7 months.
- **Monthly Cake Sale**
 - These will be organised by the school dates TBC
 - PTA suggested that these could tie in with days of significance e.g. Valentines day, Mothers Day etc.
- **Non School Uniform Day**
 - Friday 26th May - Contributions welcome
 - Friday 21st July - Contributions welcome
- **Summer BBQ for 7th July**
 - Start planning at next meeting.
- **Rags to Riches**
 - Charlotte Perkins now in charge.
 - Collection dates will be:
 - Thursday 9th March
 - Thursday 15th June
 - Possible after school Second Hand Clothes Sale approx. 1-2 weeks prior to collection dates and Kathy will be in charge of this her dates TBC.
- **Year 6 Leaver's Disco**
 - Wed 19th July
 - Start planning at subsequent meetings

5. AOB (Any Other Business)

- **Super Market Bag Packing at local stores**
 - Charlotte Matthias to enquire
 - Possibility of requiring volunteers
 - Spice Credits maybe possible but TBC with Ms. Shapley
- **Twitter Account for PTA**
 - Eileen and Lara in charge.
- **Free wooden pallets**
 - Kathy has been able to acquire these so if anyone is able to help the school transform these into useful items please let us know.
- **School Uniform Supplier**
 - £480 raised from YC Sports thanks to the previous PTA members Vicki, Ami and Hayley
- **Bounce-A-Thon**
 - This has been suggested as a possibility to gain sponsorship, to raise money for mini bus Volunteers please contact PTA if interested.
- **Get to know us PTA Photos**
 - A Group Photo of current PTA members has been taken
 - Core individual PTA head shots have been taken.
- **PTA on Mr Harts Newsletter**
 - PTA to inform Mr Hart of any current PTA information at very latest by the Thursday before the schools News Letter goes out i.e. next Thursday 26th January
- **Minibus Fundraising**
 - Mr Hart will be in a group of 12 people doing a massive Bicycle ride from North Wales to Cardiff, he will be departing via minibus on Friday 7th April to North Wales and starting the long trip back to School on Saturday 8th April. The group hopes to be arriving back at the school Monday evening 10th April. We would hope a crowd of well wishers will be at the school to greet the returning heroes
 - Volunteers are required to man a refreshment stall on that day Spice Time Credits TBC.

Friday, 20 January 2017

- Mr Hart has already created a Twitter account for advertising this event and would like a Just Giving Page to be created to help raise more funds.
- **Spice Time Credits**
 - Ms Shapley and Eileen will be discussing this next week and information of how volunteers can earn and spend them in and out of school will be available shortly after the meeting.
- **Minibus Sponsorship**
 - Mr Hart has already contacted several companies requesting sponsorship and is waiting to hear back from some of them.
 - Mr Hart will be putting the figures already raised and further goals onto the very large Minibus Fundraising Plaque located at the back of stage in Schools Main Hall.
 - Eileen will be sending out some Coed Glas letters and speaking to possible sponsors.
 - Kathy has already spoken to and secured sponsorship from Damien Harris and Mike Exintaris
- **Non-Committee Roles**
 - Lara will consider what roles are required e.g. liaison for Easy Fundraising

Next PTA Meeting: **3.30pm Friday 3rd February**

All welcome to join us and Childcare available.

If you would like to contact us, please email:

PTA@coedglasprimary.co.uk